

Reservation Form for Holyoke Canoe Club

Name: _____

Phone: _____

E-mail: _____

Date and time requested: _____

Area requested: _____

Please describe the type of event: _____

Please list any equipment requirements for your event, i.e. tables, chairs , grills:

Number of guests expected to attend: _____

- 1.Club members are allowed to reserve specific areas of the club with submission of reservation form and confirmation from the Board.
- 2.No one under 18 years of age is to be left unattended during an event.
- 3.The curfew for all evening events is 9.00pm.
- 4.Volume of music will be controlled at the discretion of the Club manager on duty.
- 5.Grills will be provided if requested in advance. Club member must provide charcoal and return the grill cleaned (charcoal removed) and in good condition.
- 6.Please complete the details on this reservation form and submit it along with a \$100 check made out to Holyoke Canoe Club. Your reservation will not be considered confirmed until the form and check are received.
- 7.Charges are \$100 rental fee and \$5 per guest. There is no charge for club members attending an event.
- 8.Full payment of balance is required 48 hours before the start of the event.

Member signature: _____